



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
WASHINGTON, DC 20380

MCO 4140.5
LMM-2-db
13 Nov 1984

MARINE CORPS ORDER 4140.5

From: Commandant of the Marine Corps
To: Distribution List

Subj: Marine Corps Shelf-Life Program

Ref: (a) DoD 4140.27-M, Shelf-Life Item Management Manual
(b) MCO P4400.75C
(c) MCO P4400.123B
(d) MCO 4855.2A

Encl: (1) Information Requirements

Report Required: Part I, DoD Shelf-Life Item Management
(Report Symbol DD-4400-49) EXTERNAL Report,
RCS DD-M(SA) 1549, paragraph 3a(2)

1. Purpose. To implement policies and procedures for the management and control of shelf-life items as prescribed in reference (a).

2. Information

a. This Order together with reference (a) constitutes the policies and procedures for the management and control of shelf-life items. Shelf-life items are those items that become unusable because of age and therefore, require intensified management techniques to minimize loss to the Government. Since shelf-life items require special management controls and additional costs, the designation of items as shelf-life should be held to a minimum. Only those items with known critical deterioration characteristics will be included in the shelf-life program.

b. This Order formalizes a Marine Corps Shelf-Life Program. Shelf-life management in the Marine Corps is currently being accomplished as part of quality and/or technical control programs. Shelf-life control/procedures are prescribed as part of various Marine Corps Orders, references (b) and (c) are two examples.

3. Action

a. The Marine Corps Logistics Base (MCLB) (Code 800), Albany, will implement the shelf-life program in accordance with reference (a) for items managed by the Marine Corps and for shelf-life

items managed by the other services, Defense Logistics Agency, and the General Services Administration (GSA) which enter the custody of the Marine Corps wholesale supply system. Other specific requirements are:

(1) The development of storage standards for those type II shelf-life items managed by the Marine Corps. Paragraphs 2-2b, 2-2c, and 3-1a of reference (a) refer to this requirement. These standards are to be developed within the general guidance of the Commandant of the Marine Corps (CMC) (LMA) as established in reference (d).


(2) Submit Part I, Department of Defense (DoD) Shelf-Life Item Management Report as established in paragraph 2-6 of reference (a). The report is due on a semiannual basis, 30 June and 31 December. This report shall be submitted to the CMC (LMM-2 with a copy to LPF-2) by the 20th day following the close of the period. Information to be included in this report and a format are shown in the enclosure. Report Symbol DD-4400-49 is assigned to this reporting requirement.

(3) In accordance with paragraph 2-2j of reference (a) conduct an annual reevaluation of all Marine Corps managed shelf-life national stock numbers (NSN's) to determine if changes can be made to shelf-life assignments. The initial review to commence in calendar year 1984. Results of the review to be provided to the CMC (LMM-2) for subsequent submission to the DoD Shelf-Life Administrator. The submission shall include the following information: Federal Supply Class (FSC), number of shelf-life items reviewed in each FSC, number of shelf-life items deleted in each FSC, number of shelf-life items for which the shelf-life period was decreased, and the number of shelf-life items for which the shelf-life period was increased. Backup documentation of each review should be retained.

b. The remote storage activities (RSA's) at the MCLB's, Albany and Barstow, will implement reference (a) for controlling shelf-life items under their custody. The shelf-life program will be managed under the technical control of the Commanding General, MCLB (Code 800), Albany.

c. All other Marine Corps posts, camps, and stations will use the contents of reference (a) for controlling shelf-life items under their custody.

4. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.



GEORGE B. CRIST
Deputy Chief of Staff
for Installations and Logistics

DISTRIBUTION: EC

Copy to: 8145001

INFORMATION REQUIREMENTS

1. A semiannual (30 June and 31 December) DoD Shelf-Life Item Management Report will be prepared in the attached format. The report will be submitted to the DoD Shelf-Life Program Administrator 30 days after the semiannual output dates. Sixty days after the output dates the Program Administrator will submit the report to the Office of the Assistant Secretary of Defense (Manpower, Installations and Logistics). The reporting requirement for the report has been assigned Report Control Symbol (RCS) DD-M(SA) 1549.

2. There are two parts to the report. Part I will be prepared by DoD components and the GSA and will contain the following information for consumable and nonconsumable materiel in wholesale storage. Part II to be completed by the Defense Property Disposal Office (DPDO).

a. By inventory control point (ICP) and FSC within service/agency, the number of NSN's and dollar value inventory of shelf-life items managed.

b. By ICP and FSC within service/agency, the number of NSN's and dollar value inventory of shelf-life items added and deleted since the last report.

c. By ICP and FSC within service/agency, the net change since the last report in the number of NSN's and dollar value inventory.

d. The ICP, service/agency, and grand totals for the above categories.

e. Remarks, if applicable. For example, if a particular service/agency has a significant increase in the number of NSN's or dollar value inventory, this may be included in the remarks.

ENCLOSURE (1)

ENCLOSURE (1)

PART I

SERVICE/AGENCY MANAGED SHELF-LIFE NSN'S (WHOLESALE)
(30 June and 31 December)

CONSUMABLES

MANAGING SERVICE AGENCY	ICP	FSC	No. NSN's	\$ Value Inventory	ADDITIONS		DELETIONS		NET CHANGE	
					No. NSN's	\$ Value Inventory	No. NSN's	\$ Value Inventory	No. NSN's	\$ Value Inventory

Total Managing ICP

Total Managing Service/Agency

GRAND TOTAL

NON-CONSUMABLES

MANAGING SERVICE AGENCY	ICP	FSC	No. NSN's	\$ Value Inventory	ADDITIONS		DELETIONS		NET CHANGE	
					No. NSN's	\$ Value Inventory	No. NSN's	\$ Value Inventory	No. NSN's	\$ Value Inventory

Total Managing ICP

Total Managing Service/Agency

GRAND TOTAL

REMARKS: